

-Mayor Kilpatrick called the Agenda Meeting to order at 9:23 PM followed by a salute to the flag. This meeting was held hybrid.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, June 19, 2023 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Balka, Novak, Onuoha, Roberts, Zebrowski

Absent: Councilman Vincent Conti

Others Present: Mayor Victoria Kilpatrick (via electronic communications)  
Glenn Skarzynski, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Sean Kean, Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Jeanmarie O'Leary, Keyboarding Clerk 1

Others Absent: None

- **GENERAL DISCUSSION:**

- Admin. & Finance**

- 1) Authorization for the Tax Collector to refund 2022 and 2023 taxes in the amount of \$9,964.85 and cancel all subsequently billed taxes, covering 18 Parker Court, Block 524, Lot 38 due to 100% Disabled Veteran Tax Exemption.

- Resolution.

- 2) Authorization for the Tax Collector to conduct electronic tax sales in accordance with N.J.A.C. 5:33-1.1.

- Resolution.

- 3) Authorization to award a contract to Herc Rentals for Equipment and Space Rentals on an as-needed basis through NJ State Contract 19-GNSV2-00854 establishing contract for emergency preparedness.

- Resolution.

- 4) Authorization to submit 2023 Annual Action Plan for the following projects:
      - ADA Bathroom Improvements at Kennedy Park \$220,000.00
      - Grant Administration \$13,280.00

- Resolution.

- **Planning & Zoning**

- 1) Application for Temporary Trailer License received from K-Land 70, LLC to place one (1) Office Trailer on Block 366.01, Lot 1, Main Street.

- Resolution.

- 2) Authorization for the Borough Planner to prepare Land Use Plan elements in accordance with the Master Plan Reexamination Report at a fee not to exceed \$79,000.00.

- Resolution.

- 3) Authorization to amend the Waterfront Redevelopment Plan and refer proposed amendments to the Planning Board.

- Resolution/Ordinance.

**- Public Safety**

- 1) Coin toss request for the corner of Washington & Ernston Road received from the Sayreville Touchdown Club for August 13, 2023 from 10am to 2pm.

- Approved.

- 2) Authorization to decommission and dispose of the following vehicles:

- 2011 Ford Crown Victoria (last 6 of VIN 181023)
- 2011 Ford Crown Victoria (last 6 of VIN 181025)
- 2011 Ford Crown Victoria (last 6 of VIN 181029)
- 2011 Ford Crown Victoria (last 6 of VIN 181024)
- 2011 Ford Crown Victoria (last 6 of VIN 181026)
- 2007 Dodge Charger (last 6 of VIN 771549)

- Resolution.

**- Public Works**

- 1) Request received from the Residents of Cleveland Avenue to hold a Block Party on July 1, 2023 from 11am-11pm.

- Approved.

- 2) Memorializing emergency PO issued to Reed Systems LTD for NJPDES Compliant 5500/gal bulk liquid storage tanks in the amount of \$72,162.00.

- Resolution.

- 3) Authorization to award a contract to Natural Green Lawn Care for infield renovations at Jerry Ust and War Memorial Fields through ESCNJ 19/20-10 in an amount not to exceed \$22,400.00.

- Resolution.

- 4) Authorization to award a contract for crack filling at Fritz Dr. & Whitehead Dr. to Garden State Sealing through ESCNJ Coop 18/19-66 in an amount not to exceed \$23,402.50.

- Resolution.

**- Recreation**

- 1) Authorization to amend Chapter 2 Section 64 to add picnic rental fees.

- Ordinance.

- 2) Authorizing to amend Chapter 17-1.8 (b) (4) to remove language that is no longer accurate.

- Ordinance.

**- Water & Sewer/Environmental**

- 1) Authorization to approve a Treatment Works Approval Permit Application for CMC Steel.

- Resolution.

- 2) Request to rescind resolution 2023-48 authorizing the purchase of one (1) 2022 Chevy Colorado (Vehicle became unavailable) and authorizing the purchase one (1) 2023 Ford Ranger from Tom's Ford in an amount not to exceed \$41,281.00 (Previously bid twice)

- Resolution.

- 3) Request to support the New Jersey Legislature to pass a strong Packaging Product Stewardship Act.

- Resolution.

➤ **BUSINESS ADMINISTRATOR – Glenn Skarzynski**

- 1) Authorization to appoint Corey Ransom as Laborer in the Water & Sewer Department, effective July 3, 2023.

- Approved

- 2) Authorization to appoint Lauren Lestuck as Part Time Clerk I in the Water & Sewer Department, effective July 3, 2023.

- Approved.

- 3) Authorization to appoint four police officers in the Police Department, effective August 7, 2023.

- Approved.

- 4) Authorization to promote Dawn Perry-Meyer to Clerk 3 in the Public Works Department, effective July 1, 2023.

- Approved.

- 5) Authorization to promote Conner Deecken to Ground Maintenance Worker 1 in the Public Works Department, effective July 1, 2023.

- Approved.

- 6) Authorization for the Borough Clerk to include a referendum on the ballot for the General Election to allow for expenditures from the Open Space Fund for land restoration of Blue Acres lands within the Borough of Sayreville for use as public recreational areas.

- Resolution.

- 7) Authorization for CME Associates to compile required data and develop a GIS mapping system of and for the Borough of Sayreville for a price not to exceed \$250,000.00.

- Resolution.

➤ **C.F.O. – Denise Biancamano**

- 1) Authorization to amend the 2023 Local Municipal Budget for the following:

- Coronavirus State & Fiscal Recovery Grant-\$450,000
- Stormwater Assistance Grant-\$15,000
- NJ Safe Housing Grant-\$6,500 Local Match-\$2,000
- Clean Communities Grant-\$91,535.25
- Local Recreation Improvement Grant-\$76,000
- Safe & Secure Grant-\$45,930

- Resolution.

➤ **BOROUGH ENGINEER -Jay Cornell**

- 1) 2020 Roadway Paving and Reconstruction Project - Phase II - Closeout of Contract (Verbal Report).

- Resolution.

- 2) Improvements to Elizabeth Avenue - Receipt of Bids (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY – Sean Kean - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those commenting were:

- Jim Robinson, 11 Borelle Square

Mr. Robinson commented on the last re-examination of the Master Plan and land use amendments weren't done. He questioned the status of the tree removal at the proposed transportation center on Cheesequake Road and if the lease has been approved.

Business Administrator Skarzynski responded that there is an agreement to assist with a portion of the land development of that tract. He is still working with the Borough Attorney on the lease agreement and easement.

Mr. Robinson stated they are putting things out to bid for that project and there is no lease agreement yet. He commented on the other site that was taken off the table because of the intent to put a community center there. Mr. Robinson suggested they review the sites again.

- Alexa Haris

Ms. Haris questioned if there were any movement on the grants she emailed them about.

Mr. Skarzynski responded that the Borough received notification about six months ago which are examined by the grant writer. He stated the Borough has about in excess of \$40 million in grant opportunities that are being pursued.

**Councilwoman Novak made a motion to close the Public Portion. Seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Council President Onuoha.**

Roll Call: Voice Vote, all Ayes.

Time: 9:45 P.M.

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Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_